



PTA Caucus Representative Job Description

Policy #: C-120

Purpose: The policy defines the qualifications, responsibilities and election process for the Delegate to the PTA Caucus.

Background: The source of the job responsibility policy and qualifications is the PTWA Bylaws Article IX, Section 9.01 and 9.02.

Qualifications and Elections:

- (A) The qualifications of the representative to the PTA Caucus shall be as stated in the APTA board policies and procedures.
- (B) The Physical Therapist Assistant member representative to the PTA Caucus will be elected by way of a vote of the Physical Therapist Assistant, Retired Physical Therapist Assistant and Life Physical Therapist Assistant members of the chapter in uneven calendar years and serve a two (2) year term. Implementation procedures to be maintained in the Chapter policy and procedure manual.
- (C) If an elected delegate or representative is, for any reason, unable to carry out their duties, an alternate shall take their place. Alternates shall be selected as follows:
 - First alternate, second alternate, etc., shall be the person receiving the successively next highest number of votes at the time the PTA Caucus representative were elected by the Physical Therapist Assistant, Retired Physical Therapist Assistant, and Life Physical Therapist Assistant members for the PTA Caucus representative.
- (D) The chapter shall notify the association of the names of the Physical Therapist Assistant representative and alternate.

Rights and Duties:

Physical Therapist Assistant Representative:

- (1) Shall represent the Chapter Physical Therapist Assistant members on such matters as may come before the PTA Caucus.
- (2) Shall attend all sessions of the PTA Caucus.

Revised: 11/2012